

ADVERTISING BOOKING FORM

Please fill in your details below, sign and either fax to 09 420 7216, post to PO Box 59 Helensville 0840, or scan and email to dave@helensvillenews.co.nz.

Company Name: _____

Contact Name: _____

Postal Address: _____

Phone: _____ Mobile: _____ Fax: _____

Email: _____ Order Number: _____

Please book me a space in the: _____ issue(s).

Size/space required: _____

Number of issues:

One issue Three (5% discount) Six (10% discount) 12 issues (20% discount)

Special instructions (e.g 6 months in alternate issues): _____

Signed: _____ Date: _____

Terms and Conditions:

A GST invoice will be issued each month. Payment due strictly by the 20th of the month following invoice.

Cancellations:

Single issue bookings - Cancellation less than 4 days prior to print deadline will incur a 50% charge. Cancellation less than 48 hours from print deadline will incur full charge.

Multiple issue bookings - Cancellation of ad prior to period committed to may incur part charges.

Accounts in arrears more than 60 days will forfeit all discounts and will be referred to Debtworks collection agency for processing. Any collection fees or charges will be added to the account and will be payable by the advertiser.

These conditions also apply to any advertisements placed subsequent to the completion of this booking period.